

Medicine Hat Catholic Board of Education



St. Mary's School School Educational Plan 2020-2021

St. Mary's School

MEDICINE HAT CATHOLIC BOARD OF EDUCATION

Our Mission

In partnership with family, church and community, we provide Catholic education of the highest quality to our students.

Our Vision

A Gospel-centered community committed to:

- Learning excellence
- Christian service
- Living Christ

Our Motto

Showing the Face of Christ to All

Our Values

We believe that Catholic education is a ministry that is at the heart of the church. In our ministry, we value and celebrate:

- Teaching and living our Catholic faith
- Our Catholic traditions
- Our ability to offer a full range of educational programs for all students
- The uniqueness of each child (that each child is special).



Principal's Message:

We are very excited for another great year at St. Mary's School. In spite of the challenges we are facing to keep our students and community safe from the corona virus we commit to offering the highest quality education to our students. Our staff have worked to ensure that materials will be kept up to date on their google classrooms and will continue to support students while they are ill, isolating, or otherwise unable to come to school. We are very proud of the response from our teachers and their commitment to a quality education for every student.

St. Mary's School will continue its proud tradition of excellence in Fine Arts by continuing to offer our acclaimed Fine Arts Academy. Our staff are actively working to ensure that we can continue to offer a quality program while remaining safe in the school and limiting the risks to our students. Additionally, we are committed to offering a performance experience for all students in our school who are interested. Traditionally this opportunity would have been our school musical, but that will need to change this year to address our current situation.

We are very excited to find the opportunity to excel and provide a quality Catholic education to our students in this trying time. By looking to Jesus for strength we can accomplish all things together at St. Mary's School.

School Profile:

St. Mary's school is a grade 7 - 9 school which offers French Immersion, a fee based Fine Arts Academy, and regular programming. We are located in South West Medicine Hat and have a population of 364 students. This year we are pleased that we have 2 Fine Arts classes in grade 7, and one in each of grade 8 and 9 for a total of 94 students pursuing this optional stream of programming. Students registered in this program receive specialized instruction in Art, Dance, Drama, Choral, and Band. Our French Immersion program has 22 students registered from grades 7 - 9. St. Mary's primary enrollment is from students transitioning from multiple Catholic elementary Schools in Medicine Hat. We are one of two feeder schools to Monsignor McCoy High School along with our sister school Notre Dame Academy.

St. Mary's School: Enrolment Trends

Grade	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12
French Immersion 7/8/9	22	27	25	31	32	33	26	30	19	31
7	127	122	112	99	105	103	112	130	78	134
8	120	130	107	110	95	105	148	86	143	116
9	117	128	113	105	114	124	86	130	114	102
Total	364	380	357	345	346	365	372	376	354	383

Why a School Education Plan?

Continuous improvement is an expectation within our schools. Planning and reporting processes at the school level are essential for focusing efforts to improve the quality of education provided to students. Each year schools complete an annual plan. School plans focus on the strategic priorities of the division and align with the Provincial Annual Education Results Report (AERR).

Medicine Hat Catholic Board of Education's 5 Strategic Priorities are the focus for the MHCBE 3 year plan (**2020-2023**) and for *School Based Annual Plans* for the **2020-2021** school year.

Developing our Priorities for the School Education Plan

The division priorities for 2020-2021 focuses on **MARKS OF A CATHOLIC SCHOOL**, to celebrate our Catholic identity. Provide a **CONTINUUM OF SUPPORT** for the **MENTAL HEALTH** and well-being for students, parents & staff in a welcoming, caring, respectful and safe learning environment.

Developing teachers with the necessary skills to teach **FUTURE READY LEARNERS**. Support student learning through the use of **TECHNOLOGY**. To foster **MEANINGFUL PARENT INVOLVEMENT** and **STAKEHOLDER ENGAGEMENT**.

Each priority includes strategies for implementation at the division and school level and provides outcomes for *what success looks like*. Working together, in partnership, the priorities will become achievable.

The Medicine Hat Board of Trustees is committed to strategic planning as a systematic process for developing a long term vision that engages stakeholders in meeting the needs of all students who attend the Medicine Hat Catholic School Division.

Faith Technology
Literacy Numeracy
Mental Health Support
Parent Involvement

Five Strategic Priorities for 2020-2021

Strategic Priority #1

Celebrate our Catholic identity through the [5 Marks of a Catholic School](#).

Division Goal: Enhancement of Catholic education.

Strategic Priority #2

Provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment.

AERR Outcome 1: Alberta students are successful.

AERR Outcome 3: Alberta has excellent teachers, school leaders and school authority leaders.

AERR Outcome 4: Alberta's K-12 education system is well governed and managed.

Strategic Priority #3

Develop teachers with the necessary skills to teach future ready learners.

AERR Outcome 1: Alberta students are successful.

AERR Outcome 2: First Nations, Métis, and Inuit students in Alberta are successful.

Strategic Priority #4

Effectively use technology to support learning.

AERR Outcome 1: Alberta students are successful.

AERR Outcome 3: Alberta has excellent teachers, school leaders and school authority leaders.

AERR Outcome 4: Alberta's K-12 education system is well governed and managed.

Strategic Priority #5

Foster meaningful parental involvement and stakeholder engagement.

AERR Outcome 1: Alberta students are successful.

AERR Outcome 2: First Nations, Métis, and Inuit students in Alberta are successful.

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AERR Outcome 4: Alberta's K-12 education system is well governed and managed.

Strategic Priority #1 - WHAT THE DIVISION WILL DO

Celebrate our Catholic identity through the [5 Marks of a Catholic School](#).

Division Goal: Enhancement of Catholic education.

Division Strategies	Indicators of Success
<p><i>Mark 1 - Created in the Image of God</i> Celebrate nominees for Excellence in Catholic Teaching. Provide materials to teachers and students on ways to enhance our spiritual well being.</p>	<p>One teacher will be selected as the successful recipient of Excellence in Catholic Teaching. Creation of a landing page for materials that students and/or teachers to access.</p>
<p><i>Mark 2 - Catholic Worldview</i> Coordinate livestream masses and liturgies with the schools as well as virtual church tours with our parish priests in order to continue to celebrate our faith in the times of a pandemic.</p>	<p>Attendance of livestream masses not only in the schools but with parents and other family members.</p>
<p><i>Mark 3 - Faith Permeation</i> Providing resources to teachers on how to imbed our faith into our curriculum through online programs and division created Google slides.</p>	<p>More staff enrolling in faith courses online. Completion of professional development programs of our new teacher in the Growing in Faith, Growing in Christ modules.</p>
<p><i>Mark 4 - Witness</i> Recognition of being a Gospel Witness thank you cards from the Superintendent to staff and students in the division nominated by others. Faith Formation for new teachers will be centred on the Five Marks of an Excellent Catholic Teacher.</p>	<p>A significant percentage of students and staff receive the cards throughout the school year. Teachers will be confident in the knowledge that they are creating sound teaching practices based upon the Marks.</p>
<p><i>Mark 5 - Community</i> Working closely with the parish priests and other faith partners to continue building our community even if we can't be together in person through new initiatives. Communication to our parents on how to access the Parent resource for the Growing in Faith, Growing in Christ program to enhance what is being taught in the school. Highlight each school's involvement in service projects and provide the parish community with opportunities to participate and connect with the schools.</p>	<p>Increased communication through alternative means to our parishes and faith partners. Survey of parents at the end of the year to gain feedback of use and value of the program as well as monitoring the analytics on rate of access throughout the year. Each month one school will be featured in the parish bulletins and announcements. Each parish priest shares a message in school newsletters about themselves and/or the parish community.</p>

Strategic Priority #1 - WHAT THE SCHOOL WILL DO

Celebrate our Catholic identity through the [5 Marks of a Catholic School](#).

Division Goal: Enhancement of Catholic education.

School Strategies	Indicators of Success
<i>Mark 1 - Created in the Image of God</i>	<ul style="list-style-type: none">- Encourage Faith Leadership in the staff by<ul style="list-style-type: none">- Having teachers Increase the number of times classes pray together- Having homeroom teachers arrange at least one meaningful service project with their classes (often cross-curricular)- Encourage wider community involvement by<ul style="list-style-type: none">- Sharing weekly assembly videos and PowerPoint slides with the parent community- Celebrating mass with Parish communities in spite of not being able to attend in person- Welcoming our Clergy into our school
<i>Mark 2 - Catholic Worldview</i>	
<i>Mark 3 - Faith Permeation</i>	
<i>Mark 4 - Witness</i>	
<i>Mark 5 - Community</i>	

Strategic Priority #2 - WHAT THE DIVISION WILL DO

Provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment.

AERR Outcome 1: Alberta students are successful.

AERR Outcome 3: Alberta has excellent teachers, school leaders and school authority leaders.

AERR Outcome 4: Alberta’s K-12 education system is well governed and managed.

Division Strategies	Indicators of Success
Continue to implement “Safe Interventions with Students” Administrative Procedure and Support Space Guidelines, to ensure safe interactions between students and staff.	Administrative Procedure is shared with stakeholders to increase awareness and support for implementation of strategies at each of these levels: <ol style="list-style-type: none"> 1. Proactive and/or Regulatory Strategies 2. De-escalation Strategies 3. Follow-up/Restorative/Debriefing Strategies
Continue to train staff in creating and maintaining holistic safety through SIVA, self-regulation training and a focus on trauma-informed practices.	Shift from Behaviour Support Plans that put the emphasis primarily on the reaction cycle to Safety and Regulation Support Plans and/or WISE Plans that place the emphasis on ongoing safety and regulation. Plans are completed by teachers in the ISP Dossier system. Emphasis on student involvement (and eventual leadership) in these plans.
Implement a post-intervention process for school staff and students to reflect and restore safety after a traumatic event.	Following an incident, environment safety and impact on others is assessed in order to restore safety. Accurate and comprehensive documentation of an incident is recorded to create safety for both the support person and the person being supported. Accurate documentation reflects changes in behavior, the type of care and support the individual is receiving, and protects the support person.
Provide a continuum of support through school teams consisting of: School Liaison Counsellors, CCT Wellness Facilitators, teachers trained in mental health literacy, Learning Services Facilitators, Behaviour Associates and Administrators.	Increase in community engagement in collaborative meetings. Increased family/community supports and family-school connections. School teams meet regularly to plan programming

	based on the needs of the students.
<p>Strategic Priority #2 - WHAT THE DIVISION WILL DO (<i>continued</i>)</p> <p>Provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment.</p>	
Division Strategies	Indicators of Success
Ensure Administration and staff are trained in the Community Violence-Risk Threat Assessment (VTRA) protocol.	School teams are aware of the protocols and procedures around VTRA. VTRA school teams are established and documentation (planning) is shared amongst team members.
Teachers and administrators will participate in a series of two division organized PD events based on student mental health/suicide prevention presented by the Canadian Mental Health Association. Teachers and administrators will participate in a division organized PD event on a trauma informed school/classroom. Teachers and administrators will participate in a division organized PD event on teacher wellness.	Division PD: November 9, 2020

Strategic Priority #2 - WHAT THE SCHOOL WILL DO

Provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment.

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School Strategies	Indicators of Success
Provide mental health training to staff members.	<ul style="list-style-type: none">- Have multiple staff trained in VTRA, Mental Health First Aid, SIVA, and ASIST.- Provide all staff with training opportunities to address being the first point of contact for an individual in distress- Provide continuum of health (Mental and otherwise) services to our students that are regularly accessed by our staff for our students and families.- We will continue to offer a continuum of support to our students including universal support and strategies from the CCT program, friendship and school related concerns from our school counselor, targeted interventions from our Family School Liaison Counselor, and support services from our HUB staff.
Formalized process for data gathering.	<ul style="list-style-type: none">- Explore methods of gathering information from staff. Leading to a formalized process which ensures student concerns are identified.

Strategic Priority #3 - WHAT THE DIVISION WILL DO

Develop teachers with the necessary skills to teach future ready learners.

AERR Outcome 1: Alberta students are successful.

AERR Outcome 2: First Nations, Métis, and Inuit students in Alberta are successful.

Division Strategies	Indicators of Success
Engage stakeholders in ensuring the PD plan provides time for division, school and personal PD.	Number of PD opportunities provided for teachers and schools.
Provide division, school and personal PD opportunities to teachers to enhance their ability to provide an online presence for students.	Number of teachers who have created and maintain an online presence to assist students in learning. Number of teachers accessing PD opportunities.
Introduce and review Hapara and the Edmonton Public School Division’s fully integrated online teaching platforms. These platforms align with the Alberta Program of studies to provide teachers with a pedagogically sound tool to plan, deliver and assess engaging lessons for students both in person and online.	Number of teachers/students accessing Hapara/Edmonton Public School Division resources.
All new teachers are assigned mentor teachers. All new teachers are assigned a learning coach through SAPDC.	Number of new teachers with mentors. Number of collaboration days between SAPDC professionals and new teachers.
Engage schools in developing specific programming to assist students struggling with literacy/numeracy (RTI, LLI, MIPI, Leveled Grouping, Joyful Literacy, etc.)	Programs will be implemented at each school for students to provide support ensuring success in literacy and numeracy. Schools will use the data in program planning and implementation.
Restart teacher leadership program.	Number of teachers accessing the teacher leadership program.

Strategic Priority #3 - WHAT THE SCHOOL WILL DO

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School Strategies	Indicators of Success
Formalized process for data gathering.	<ul style="list-style-type: none">- Staff will explore what information needs to be collected on a regular basis to ensure success of every student.- School administration will work on finding a mechanism to collect and collate data that teachers can use to inform instructions, student relationships, and programming decisions.- Students are provided with timely interventions which encourage success in all domains (emotional, academic, spiritual, etc.)
Provide mental health training to staff members.	<ul style="list-style-type: none">- Teachers identify the correlation between healthy students with strong mental health and resilience skills and the changing employment sector. Understanding that students with strong mental health skills will be better prepared to learn now and in the future.
Leverage Google Classroom	<ul style="list-style-type: none">- All classes have a robust digital classroom to allow students to remain up to date material when away from school for illness, as well as provide supplemental instruction and review to students requiring additional support.

Strategic Priority #4 - WHAT THE DIVISION WILL DO

Effectively use technology to support learning.

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Division Strategies	Indicators of Success
Review the K-6 Scope and Sequence document for technology goals.	The Technology Committee reviews Scope and Sequence documents and updates as necessary.
Review Hapara online platform. Provide PD when necessary.	Number of teachers who are using Hapara as an integrated online/face to face platform for teaching students.
Provide division, school and personal PD opportunities to teachers to enhance their ability to provide presence for students (Google meets, Google hangouts, Google classroom, etc.)	Number of teachers who have created and maintain an online presence to assist students in learning. Number of teachers accessing PD opportunities.
Division will purchase 90 new chromebooks giving the schools the ability to loan older chromebooks to students in need due to online learning.	Number of chromebooks loaned to students.

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School Strategies	Indicators of Success
Formalized process for data gathering.	<ul style="list-style-type: none"> - Staff will explore what information needs to be collected on a regular basis - School administration will work on finding a mechanism to collect and collate data that teachers can use to inform instructions, student relationships, and programming decisions. - Students are provided with timely interventions which encourage success in all domains (emotional, academic, spiritual, etc.)
Provide mental health training to staff members.	<ul style="list-style-type: none"> - Teachers will need to engage in learning in a digital format including PD presentations delivered from afar from Canadian Mental Health Association.
Leverage Google Classroom	<ul style="list-style-type: none"> - All classes have a robust digital classroom to allow students to remain up to date material when away from school for illness, as well as provide supplemental instruction and review to students requiring additional support.
Utilize technology to connect with parents	<ul style="list-style-type: none"> - Parent - Teacher interviews are conducted online and allows for exchange of information between parents and teacher for the betterment of each child's educational experience.

Strategic Priority #5 - WHAT THE DIVISION WILL DO

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Division Strategies	Indicators of Success
1. Meet with parents and stakeholders to provide information, engage in open conversation and receive feedback on strategies outlined within School Education Plans, Annual Education Results Report (AERR) and discuss other topics of interest to parents and stakeholders.	Parents feel engaged in decisions that affect their children.
1. Continue to view parents as partners by inviting them to participate in key areas such as Liturgical celebrations, strategic planning, division committees and other decisions that affect their children.	Parents are included in activities, committees and planning sessions held by the division/schools.
1. Develop a communication plan that outlines strategies for the coming year.	A communications work plan is created based on division strategic priorities and special events celebrated/acknowledged annually. This plan serves as a guide to efficiently and effectively communicate with stakeholders.
1. Enhancing electronic communication and digital presence (websites/school newsletters/Board Bulletins).	Regular electronic communications sent directly to families with valuable content. Division and school websites kept up to date with up to date information for current and prospective families.
Using social media to engage and connect with stakeholders on a regular basis (parents/parishioners/ community members).	Stakeholder engagement increases on all social media platforms. <ul style="list-style-type: none"> - Public bodies and stakeholders endorse MHCBE content through social media platforms by sharing and liking posts.

Strategic Priority #5 - WHAT THE SCHOOL WILL DO

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School Strategies	Indicators of Success
Rebuild our parent councils.	<ul style="list-style-type: none">- All executive positions are filled on both School Council and Fine arts Parent Council.- New members and volunteers are attracted to support these councils' work in providing extended opportunities for our students such as funds for field trips, purchasing additional materials and equipment for various programs in the school (Drama, Art, Fitness room, etc.)
Utilize technology to connect with parents	<ul style="list-style-type: none">- Parent teacher interviews are conducted online in a digital environment.- Parents remain in contact with the school in spite of Covid 19 related restrictions.

St. Mary's School: Accountability Pillar

Accountability Pillar Overall Summary
 3-Year Plan - May 2020
 School: 6873 St. Mary's School



Measure Category	Measure	St. Mary's School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	86.8	85.0	86.6	89.4	89.0	89.2	High	Maintained	Good
Student Learning Opportunities	Program of Studies	89.0	84.6	86.7	82.4	82.2	82.0	Very High	Maintained	Excellent
	Education Quality	93.2	88.8	90.5	90.3	90.2	90.1	Very High	Maintained	Excellent
	Drop Out Rate	1.1	0.7	1.9	2.7	2.6	2.7	Very High	n/a	n/a
	High School Completion Rate (3 yr)	n/a	n/a	n/a	79.7	79.1	78.4	n/a	n/a	n/a
	PAT: Acceptable	74.7	79.4	80.4	73.8	73.6	73.6	Intermediate	Declined	Issue
Student Learning Achievement (Grades K-9)	PAT: Excellence	11.6	15.2	15.7	20.6	19.9	19.6	Low	Maintained	Issue
Student Learning Achievement (Grades 10-12)	Diploma: Acceptable	n/a	n/a	n/a	83.6	83.7	83.1	n/a	n/a	n/a
	Diploma: Excellence	n/a	n/a	n/a	24.0	24.2	22.5	n/a	n/a	n/a
	Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	56.4	56.3	55.6	n/a	n/a	n/a
	Rutherford Scholarship Eligibility Rate	n/a	n/a	n/a	66.6	64.8	63.5	n/a	n/a	n/a
	Transition Rate (6 yr)	n/a	n/a	n/a	60.1	59.0	58.5	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Work Preparation	84.4	73.2	80.1	84.1	83.0	82.7	High	Maintained	Good
Parental Involvement	Citizenship	81.9	78.0	79.8	83.3	82.9	83.2	Very High	Maintained	Excellent
	Parental Involvement	81.2	75.2	78.3	81.8	81.3	81.2	High	Maintained	Good
Continuous Improvement	School Improvement	87.8	77.9	83.5	81.5	81.0	80.9	Very High	Improved	Excellent

Responding to Accountability Pillar Results

School Strategies by Measure

Indicators of Success

Safe and Caring Schools	<ul style="list-style-type: none"> - Staff trained in First Aid, ASIST, SIVA, and VTRA - School Resource Officer present and available to the staff and students on a weekly basis - Student handbook includes our bullying policy that will be enforced throughout the year.
Student Learning Opportunities	<ul style="list-style-type: none"> - Altered option programming to trimesters to allow for more opportunities for students to interact with different courses - Students registered in the Fine Arts Academy will continue to receive programming that allows for Covid protocols. - French Immersion programming continues to be offered for our 7 - 9 non fine arts students. - Students requiring academic supports in grades 7 and 8 will receive them in class inclusively with other students - Grade 9 K and E programming will be offered in Language Arts and Mathematics.
Student Learning Achievement	<ul style="list-style-type: none"> - Staff will work on collaborating on data collection to ensure that students needs are being addressed in a timely manner. - Students will be recognized via the honor roll and academic awards night for their academic success. - Teachers will maintain a google classroom for students to access material whale away from the class.
Preparation for Lifelong Learning, Citizenship, World of Work	<ul style="list-style-type: none"> - Every classroom will engage in a service project. - Extra Curricular opportunities (athletics and fine arts) will continue to be offered while maintaining Covid protocols.
Parental Involvement	<ul style="list-style-type: none"> - Weekly Monday Morning Memo will be shared with the parent community to share the upcoming school activities. - Recruit new members to our Parent Councils - Share digital classroom assemblies with parent community
Continuous Improvement	<ul style="list-style-type: none"> - School has formed a success team composed of grade level representatives to ensure our goals are being met and issues dealt with in a timely manner. - Bi-Weekly Scrum meetings with our counseling team to ensure that staff is well informed of student needs in our school and can be addressed as needed. - Teachers will be active in a school PLC and grade level meetings.

St. Mary's School - Educational Plan 2020-2021

All 9 Medicine Hat Catholic Schools annual Education Plans will be posted on the school websites.

School Education Plans are developed in partnership with our school staff and parent community.

The Medicine Hat Catholic Board of Education is committed to providing quality education to the students entrusted in our care.

We thank you for your interest in this document. For more information please contact your school administrator.

